Presentation Overview

- Career Launch
- iGrant
- FP 948
- Questions

Use the chat feature for any questions you may have
Career Launch Overview

• Context setting
• Career Launch endorsement
• Apportionment/grant process
CCL Career Launch 1.20 FTE Grant (FP 948) Application

• Overview of iGrants system
iGrants Overview

• Role specific accounts

• Local Education Agencies (School Districts), ESDs, and other organizations can all have accounts; grants are open only to specific accounts depending upon the funding criteria

• The funding associated with the additional .2 FTE is student enrollment based; districts will be only eligible applicant for funds, as they will report enrollment directly
Login to iGrants


If you do not already have an EDS account, please follow the directions on Page 4 of the User Manual.

Login to iGrants (All Users)

1. From the EDS Login screen, type your Username (your email address) and Password and click Login. The EDS home page opens. (If you’ve forgotten your user name or password, click on the appropriate link to navigate to another screen and follow the instructions.)

2. From the EDS home screen, click on the View my applications link.
3. From the My Applications screen, click on the iGrants link.

**NOTE:** Each user’s My Application List will contain different links. If your list does not display the iGrants link, contact Customer Support at (800) 725-4311, Option #1.

4. Clicking iGrants on the My Application page displays the iGrants home page screen. Click on Login to iGrants to enter the iGrants system. (If you have already logged into the EDS system, you are not required to login again, but you must click on the link to gain access.)
Message Center

The Message Center link on the iGrants home page displays notification messages regarding form packages that are active in the iGrants system. Click on the appropriate link (New, Current, or Archived) to view the messages.

Topics

The iGrants home page displays links to the following Topics:

- Inventory of Form Packages
- Allocations
- Indirect Rates
- Carryover

Inventory of Form Packages

Clicking on the Inventory of Form Packages link displays a list of form package types.

- Use the Select a Fiscal Year drop-down to see form packages from prior years.
- Clicking the link for various form package types displays form package details and contact information.
- Clicking on the form package name will open up its profile page. This is not the form package itself but, rather, a page that lists various form package details.
- Click the Print icon to open the page in print view.
- Click the Back button to return to the Inventory of Form Packages main page.

Search for FP948 CCL – Career Launch
948 CCL - Career Launch 1.20 FTE
Grant Application Overview:

Profile Page

OSPI Contacts
Contacts

- District identifies contacts for the grant
• Grant funding overview
  • Extending Career Launch program learning and work opportunities before or after scheduled school day, or into the summer

• Career Launch/Apprenticeship designation

• District Assurances

• Calculation requirements
Claiming Career Launch for State Funding

Requirement Reminders

• Classroom instruction is time in a classroom that is supervised by teacher and attendance is taken.

• Worksite learning must meet the requirements for Work Based Learning (WBL). The following must in place before WBL hours can begin to be claimed:
  o A completed learning plan,
  o An agreement between the district and the workplace, and
  o The student has participated in a program orientation.

• WBL can be either instructional or cooperative:
  o Instructional WBL is embedded instruction taught by a teacher. Students do not earn salary.
  o Cooperative WBL is learning that coordinated by a teacher, typically an employee/employer relationship, and can include a salary for the student.
Calculating Career Launch Monthly FTE and Summer AAFTE

• FTE vs. AAFTE
• Monthly FTE for before and after school day learning is based on actual monthly hours.
  o Classroom FTE is calculated by dividing actual hours by 100.
  o Instructional WBL is calculated by dividing actual hours by 100.
  o Cooperative WBL is calculated by dividing actual hours by 200.
• Summer AAFTE is based on total actual hours during the summer.
  o Classroom AAFTE is calculated by dividing actual hours by 1,000.
  o Instructional WBL is calculated by dividing actual hours by 1,000.
  o Cooperative WBL is calculated by dividing actual hours by 2,000.
FTE and AAFTE Limitation

• No student’s Career Launch monthly FTE can exceed 0.20 in any month.
• No student’s Career Launch Summer AAFTE can exceed 0.20.
• For students who are enrolled in Career Launch program during the standard school year and summer, their combined monthly FTE and summer AAFTE cannot exceed 0.20 AAFTE.
• Career Launch Program Contact Information
  • CTE Director, Principal, Educator
• File Template uploads (including due dates)
  • Career Launch FTE Monthly Report
  • Career Launch AAFTE Summer Report
Monthly FTE Report

- Used to report before and after school day Career Launch hours
- Submitted after the month is finished
- Completed reports should be emailed to becky.mclean@k12.wa.us and cc’d to sheri.tucker@k12.wa.us
- Reports received by the 5th of the month, will be processed and included in the allocation to the district’s grant
- All 2019-20 Career Launch reports must be submitted by November 15, 2020
Summer AAFTE Report

- Used to report summer Career Launch hours
- Submitted after the summer session is finished
- Completed reports should be emailed to becky.mclean@k12.wa.us and cc’d to sheri.tucker@k12.wa.us
- All 2019-20 Career Launch reports must be submitted by November 15, 2020
• Applicant Narrative for Grant
  • Brief description of CL endorsed program and how funds will be used to meet requirements of CL and support the program retaining endorsement status
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4139 Career Launch
Applicable Fund: (GFS)

Record revenue from OSPI supporting career connected learning opportunities and student enrollment in the Career Launch program.

39 Vocational—Other Categorical

Record expenditures for vocational education programs for secondary students funded by categorical sources that are not identified with a specific program number in the 30 series.

PROGRAM 39 – VOCATIONAL—OTHER CATEGORICAL

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<th>Debit</th>
<th>Credit</th>
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- Budget Page
  - Budget narrative activity
    - Teaching, professional development, instructional technology, curriculum

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**Career Launch:** Districts will offer the Career Launch course to high school students. Some districts may establish partnerships to support professionals from private industry to support the learning alongside the certificated teacher.

**Budget Narrative:**

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**TOTAL BUDGET** $0
Grant Process Overview

HS CTE Program (may include partners)
- Career Launched Endorsement Review (CLER) Approval
- State Approved Registered Apprenticeship (WSATC)

Career Launched Endorsed

District accesses FP 948 through iGrant system

District Initial Approval

Monthly updates uploaded (5th)

“Final” report uploaded
Career Launch 1.20 FTE
Funding Grant Application

Thank you

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